

Planningify App : User Manual (iOS / iPadOS / Android)

To make it easier to manage working hours, to calculate overtime and salary



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I. Overview

1. Overview of the app

The Planningify mobile application is available on iOS, iPadOS and Android, and allows you to easily manage your plannings, work schedules (rosters), worked hours, overtime, print your timesheets, save them in pdf format, send them by email, export them to a spreadsheet like Microsoft Excel / Google Sheets / Numbers, synchronize your schedules with an iPhone or Google calendar, and calculate your salary and income.

2. App download

The application is downloadable from **App Store** and **Google Play**.

The application is available free of charge, the “Set work time” (one shift), overtime, comments and printing/transfer are 100%free, only specific functions (indicated in this guide) are subject to a paid subscription.

3. Data backup

No account/registration is required to be able to use the application, the data (schedules and timetables) are stored only and directly on your device.

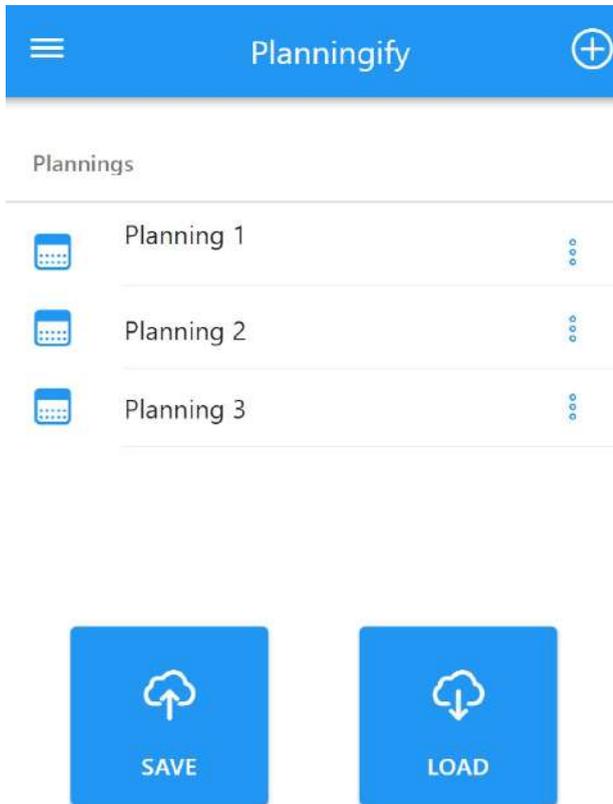
It is strongly recommended to regularly make a backup of your data to Dropbox (is possible to create a dedicated account for free).

4. Sharing data between multiple devices

If you use several different phones simultaneously, you must use the same **Dropbox** account on each one, then click on “**Load**” on each phone each time you start it, then “**Save**” as soon as you make a schedule change.

5. Presentation of the screens

1. Main screen / Schedules screen



The main screen presents the list of your **Schedules**.

Click on one of the Schedules to watch / modify the schedules.

☰ to display the Menu.

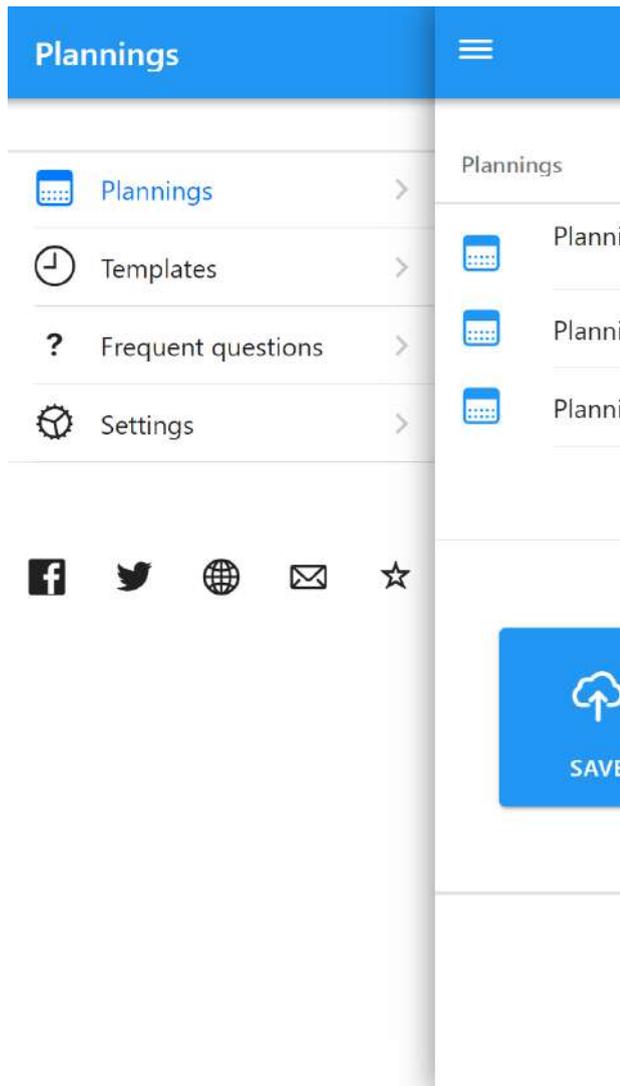
⋮ to modify the options of a Schedule.

+ to create a new Schedule (full version only).

Backup to save your data (schedules) to Dropbox (available on iOS and Android) or "File" (available only on Android).

Load to restore your data.

2. Main menu



Plannings / Schedules:

Back to the main page / List of schedules

Templates:

Create standard hours models: usual hours per week (for example 8 hours per day), week off... These models can then be automatically applied (copied) to the current week, and used to calculate the overtime worked.

Settings:

Application settings (language, first day of the week, light/dark mode, CSV field/line separator, export of data in JSON format, activation of the full version, increase in the size of boxes, etc.)

Social networks:

Links to the official web pages of the application and to help groups between users (sharing tips and tricks, calculation formulas...)

3. Entering schedules (Work hours)

☰ << W31 08/13/2023 W33 >> >				
Day	Arrival	Departure	Breaks	Duration
Sun 13			00:00	
Mon 14	08:00	17:00	00:15	08:45
 Tue 15			00:00	
Wed 16	08:00	16:00	00:15	07:45
Thu 17	08:00	16:00	00:15	07:45
Fri 18	08:00	16:00	00:15	07:45
Sat 19			00:00	
Total				32:00

To change week or date:

Click on the Previous/Next week number to change weeks.

Click on "14/08/2023" to change the date

"Action" menu:

Click at the top right on ">" to display the Actions Menu.

To enter times:

Click on any Arrival / Departure / Breaks box to set up the time.

To change the color of a day:

Click on the box of a day (for example "Tue. 15" to modify the color, to add an emoticon or to set the day as bank holiday, weekends, sick days, home office, etc.)

Remarks:

- The number of the previous and next week are displayed at the top
- The date of the 1st day of the current week is displayed at the top in the middle
- The duration is always calculated automatically (Departure time - Arrival time - Unpaid breaks)
- Night hours are managed automatically
- The total paid duration of the week is displayed at the bottom right

☰ << W31 08/13/2023 W33 >> >			
Breaks	Duration	Comments	Overtime
00:00			00:00
00:15	08:45		01:00
00:00		Bank holiday	00:00
00:15	07:45		00:00
00:15	07:45		00:00
00:15	07:45		00:00
00:00		Week'end	00:00
32:00			+01:00

Entering additional information:

Click then slide the screen from right to left to display the additional fields:

- **Comments**
- Number of **extra hours** (can be a positive or negative number)
- **Paid hours coefficient** (for example: sunday paid 200%)

☰ << W31 08/13/2023 W33 >> >				
Day	Arrival	Departure	Breaks	Duration
Sun 13			00:00	
Mon 14	08:00	17:00	00:15	08:45
 Tue 15			00:00	
Wed 16	08:00	16:00	00:15	07:45
Thu 17	08:00	16:00	00:15	07:45

The **Additional Actions** menu is displayed after clicking on “>”.

Wizard : Dates / Shifts:

To use the tool that allows schedules to be filled in at once when working in shifts (for example, morning shift, afternoon shift, night shift).

Export (CSV):

Export schedules to a flat csv file for further processing by spreadsheet or any other use.

Calculate overtime:

Once all the hours for the week have been entered, click here then choose a Usual hours model (for example 35-hour week) to automatically calculate the number of overtime hours worked for each day/week.

Load from template:

Fill in all the hours of the week at once (for example, usual schedules, week off, etc.)

Copy last week:

Allows you to copy all schedules/comments from the previous week.

Wizard : Dates / Shifts

Export (CSV) (raw)

Calculate overtime

Load from template

Copy last week

Cancel

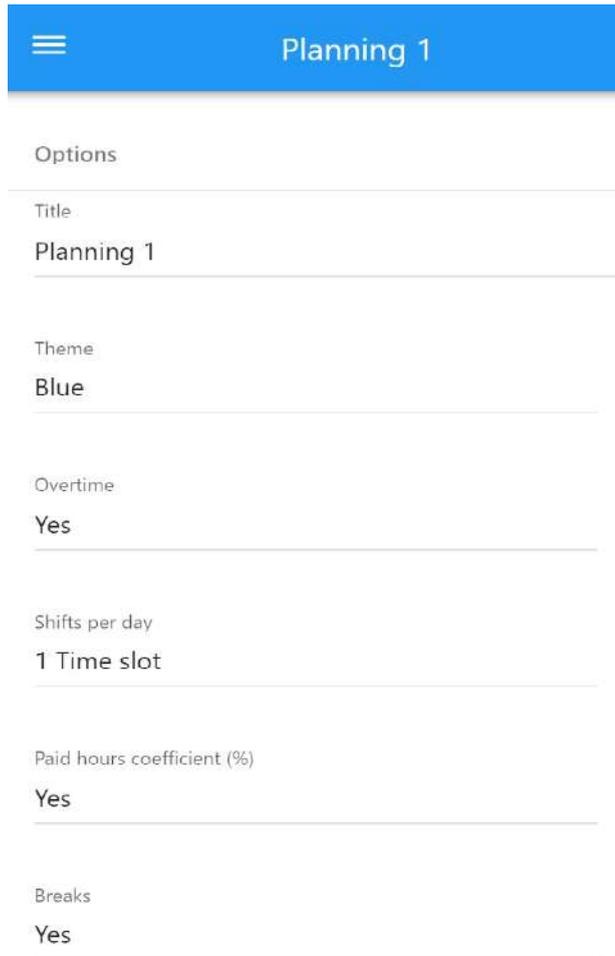
4. Reports and timesheets

Click **Menu** then **Reports**.

For more information: [III. Timesheets](#).

Day	Arrival	Departure	Breaks	Duration	Coeff.	Paid hours	Overtime
Sun 13							
Mon 14	08:00	17:00	00:15	08:45	100 %	08:45	+01:00
Tue 15					100 %		
Wed 16	08:00	16:00	00:15	07:45	100 %	07:45	
Thu 17	08:00	16:00	00:15	07:45	100 %	07:45	
Fri 18	08:00	16:00	00:15	07:45	100 %	07:45	

5. Planning settings



Options

Title
Planning 1

Theme
Blue

Overtime
Yes

Shifts per day
1 Time slot

Paid hours coefficient (%)
Yes

Breaks
Yes

Title:

Modify the title of the Schedule.

This is included in the timesheets and printed reports.

Theme:

Change themes and colors.

Overtime:

If activated, it will be possible to choose the number of hours of modulation (positive or negative) for each day.

Shifts per day:

If 1 Time slot : 1 period (for example 08:00 to 16:00).

if 2 Time slots : 2 periods (example: 08h00 - 12h00 then 13h00 - 17h00) (only in the full version).

Hours paid coefficient:

By default each hour is paid 100%, but it is possible to modify this rate for each day (example: Saturday paid 150%, Sunday paid 200%..., in the full version).

Breaks:

Show or hide the "Unpaid breaks" column to be deducted from paid hours.

Comments
Yes

Weeks screen
Week

Custom columns

<input type="checkbox"/>	Custom column 1
<input type="checkbox"/>	Custom column 2
<input type="checkbox"/>	Custom column 3
<input type="checkbox"/>	Custom column 4
<input type="checkbox"/>	Custom column 5

Computed columns

<input checked="" type="checkbox"/>	Computed column
<input type="checkbox"/>	Computed column 2
<input type="checkbox"/>	Computed column 3
<input type="checkbox"/>	Computed column 4
<input type="checkbox"/>	Computed column 5

EDIT

EXPORT (CSV)

Import (*.csv)

IMPORT

Comments:

Show or hide the comments column.

Weeks screen:

By default, hours are displayed for the current week, but it is possible to display 2 weeks (fortnight) (full version).

Custom columns:

Add additional fields, for example: additional comment, meal basket bonus, sum of professional expenses, name of the project or site...

Computed columns / Calculation formulas:

Spreadsheet-type formulas to automatically calculate the gross daily salary, the salary with bonus according to the number of overtime hours worked, daily exceeding amplitude.

It is advised to check the examples presented in this guide, in the application (after clicking on "Custom column" and also on our Facebook Group)

Edit:

Click on this button to save the changes made

Import / Export (CSV) :

Export the hours of the current planning to a Spreadsheet such as Microsoft Excel / Google Sheets / Numbers, or to be able to be copied to another schedule, on your application or on that of another phone.

6. Application settings

Language	 English (USA)
First day of week	Sunday
Dark mode	No
Version	9.1.9
OPTIONS	
Version sans pub (1 an) (3,99 €) (1 an) Version standard, sans publicités	<input type="checkbox"/>
Version complète (1 an) (5,99 €) (1 an) Version complète, pas de publicités + Plusieurs plannings + Postes / Jour : 2 + Couleur + Modèles + Copier la semaine dernière + Colonnes personnalisées	<input type="checkbox"/>
Data privacy	
Terms of use	
Restore purchases	
CSV	
Delimiter	;
Escape character	"
DATA	
Export (JSON)	
Data privacy	>
Privacy settings	>
Connect to Dropbox	>
 Planningify - Help & Support	>
 Planningify	>
 Feedback / Customer service	>
ACCESSIBILITY OPTIONS	
Boxes size	100%

Language:

To change the application language

First day of the week:

By default the 1st day of the week is “Monday”, or “Sunday” for the United States of America.

Dark Mode:

Set the app to light or dark mode.

Options:

You can remove all ads, and to take the full version (without advertising, several schedules, 2 shifts per day, schedule models, synchronization with a calendar and advanced functions, etc.)

If you bought the full version directly from the Store or if you changed your phone, click on “Restore purchases” to reactivate your subscription.

* Important remark : You must use the same iCloud or Google Play account on all your devices. iOS and Android subscriptions are not compatible with each other.

Field Separator and Escape Character:

If you need to modify the CSV export settings to manage a specific Spreadsheet.

Data : Export (JSON):

You can export all your data (schedules, timetables, etc.).

Connect to Dropbox:

Click here to reset the connection to Dropbox, or to change your account.

Planningify - Help & Support:

Link to our Facebook user support group: advice, exchange of calculation formulas, etc.

Planningify:

Link to our official Facebook page.

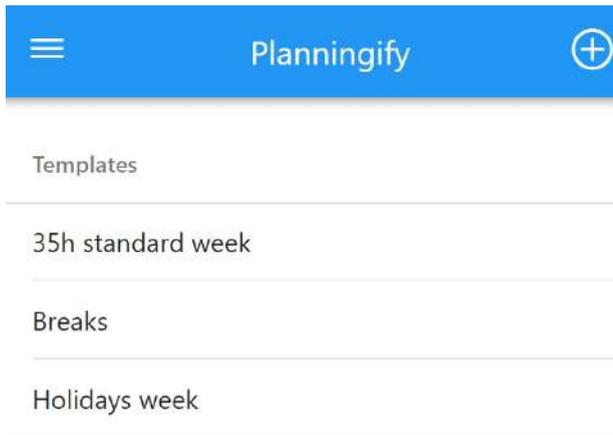
Feedback / Customer Service:

To contact us by email.

Boxes size:

To increase the size of the boxes if necessary (Ergonomics / accessibility option).

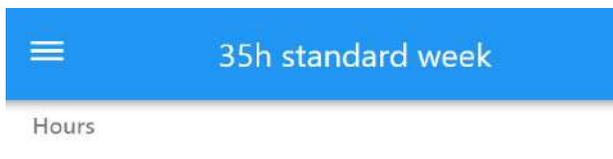
7. Hours templates



Click on the “+” button to define a new Hours template.

It is advised to create at least the following templates:

- A template with hours for a normal week
 - Then, at each beginning of a new week, go to your schedule, click on “}”, “**Load from a template**” then click on “35h standard week”.
 - After that, you can simply modify the hours to match with the effectively worked hours
- A template for a Holiday week



Day	Arrival	Departure	Breaks
Monday	08:00	16:00	00:30
Tuesday	08:00	16:00	00:30
Wednesday	08:00	16:00	00:30
Thursday	08:00	16:00	00:30
Friday	08:00	13:30	00:30
Saturday			
Sunday			

II. Automatic entry and calculation of schedules

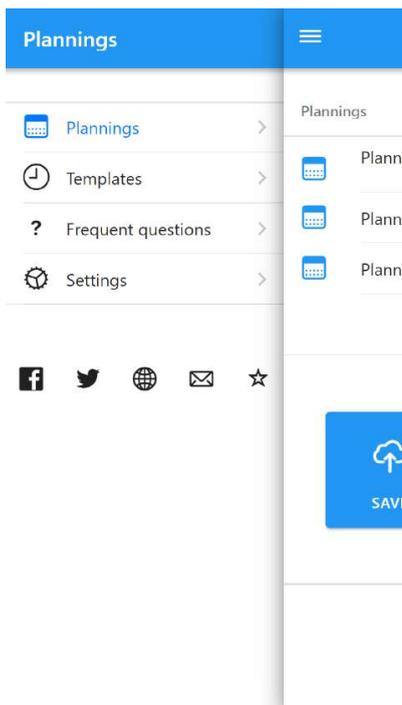
1. Automatic entry of usual hours and holidays weeks

If you almost always have the same schedules (**arrival / departure times / breaks...**), it is possible to save a lot of time when entering data using the **“Load from a template”** tool. This tool is only available in the full version.

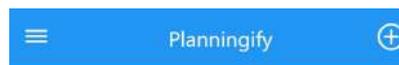
In this case, it is advised to create one or more time models, then apply it to the current week once a week. Of course, you can always modify the worked hours.

1. Create a Schedule Template (for example: “35h week”, “Breaks”, “Holiday week”)
2. Input hours
3. On the Schedule, at each beginning of a new week, click on “>”, **“Load from a template”** then select the template, then the planning will automatically updated

1. Click Menu, then “Templates”



2. Click on “+” button



3. The the template then validate



Hours

Day	Arrival	Departure	Breaks
Monday	08:00	16:00	00:30
Tuesday	08:00	16:00	00:30
Wednesday	08:00	16:00	00:30
Thursday	08:00	16:00	00:30
Friday	08:00	13:30	00:30
Saturday			
Sunday			

4. Then go to your Planning, click on “)” then “**Load from a template**”

5. Select the “**35h standard week**” template

6. Then hours are automatically applied

Day	Arrival	Departure	Breaks	Duration
Sun 27			00:00	
Mon 28			00:00	
Tue 29			00:00	
Wed 30			00:00	
Thu 31			00:00	

Wizard : Dates / Shifts

Export (CSV) (raw)

Calculate overtime

Load from template

Copy last week

Cancel

<

- Template
- 35h standard week
- Breaks
- Holidays week

Day	Arrival	Departure	Breaks	Duration
Sun 27			00:00	
Mon 28	08:00	16:00	00:30	07:30
Tue 29	08:00	16:00	00:30	07:30
Wed 30	08:00	16:00	00:30	07:30
Thu 31	08:00	16:00	00:30	07:30
Fri 1	08:00	13:30	00:30	05:00
Sat 2			00:00	
Total				35:00

2. Automatic calculation of overtime and modulation

You can automatically calculate your extra hour. This tool is only available in the full version.

You must create a template with standard week hours (For example “**35-hour week**”, then run the tool once per week. The number of overtime hours will be calculated automatically by comparing the hours actually worked and the usual hours.

1. Create a “**35h standard week**” **template** (see [Automatic entry of usual hours and holidays weeks](#))
2. Input hours
3. On the Planning, at each end of week, click on“>”, “Calculate overtime”, then “35h standard week”, the total number of overtime hours/modulation will be applied for each day and for the week

Important note:

This tool can also be used if you have irregular hours (for example ambulance driver), in this case you must only take into account the total hours per week, and not consider the number of hours calculated for each day.

The following example is based on a usual 35-hour week, with 2.5 hours of overtime worked on Friday.

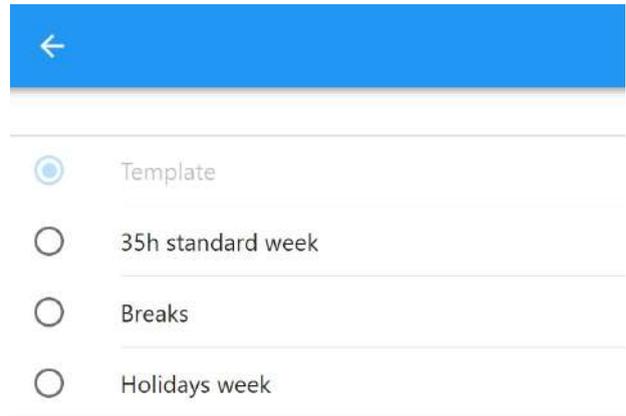
1. Go to your Planning, click on “)” then “Load from a template”

2. Select “35h standard week”



The screenshot shows a mobile application interface for planning shifts. At the top, there is a navigation bar with a menu icon, navigation arrows, and the text '<< W32 08/20/2023 W34 >>'. Below this is a table with the following columns: Day, Arrival, Departure, Breaks, and Duration. The rows represent the days of the week from Sunday to Thursday.

Day	Arrival	Departure	Breaks	Duration
Sun 20			00:00	
Mon 21	08:00	16:00	00:30	07:30
Tue 22	08:00	16:00	00:30	07:30
Wed 23	08:00	16:00	00:30	07:30
Thu 24	08:00	16:00	00:30	07:30



The screenshot shows a selection menu in a mobile application. It has a blue header with a back arrow. Below the header, there are four radio button options:

- Template
- 35h standard week
- Breaks
- Holidays week

Wizard : Dates / Shifts

Export (CSV) (raw)

Calculate overtime

Load from template

Copy last week

Cancel

3. The calculation of overtime. is done, check the check hours then click on “Yes”.

4. The “Overtime” box. is automatically updated for each day, and on the total.

It is possible to choose not to apply the calculation on certain days (ex: Public holiday)

Day	Arrival	Departure	Breaks	Duration
Sun 20			00:00	
Mon 21	08:00	16:00	00:30	07:30
Tue 22				07:30
Wed 23				07:30
Thu 24				07:30
Fri 25	08:00	16:00	00:30	07:30
Sat 26			00:00	
Total				37:30

Overtime

- Sunday 20 : +00:00
- Monday 21 : +00:00
- Tuesday 22 : +00:00
- Wednesday 23 : +00:00
- Thursday 24 : +00:00
- Friday 25 : +02:30
- Saturday 26 : +00:00

[CANCEL](#) [YES](#)

Duration	Comments	Overtime	Paid hours coefficient (%)
	Week'end	00:00	100 %
07:30		00:00	100 %
07:30		00:00	100 %
07:30		00:00	100 %
07:30		00:00	100 %
07:30		02:30	100 %
		00:00	100 %
37:30		02:30	

3. Entering hours by shift / Shift work

You can use the Shift wizard if you are a shift worker, or if you simply want to modify several days at once. This tool is available only in the full version.

1. Planning > “)” button > “Wizard : Dates / Shifts”.

Day	Arrival	Departure	Breaks	Duration
Sun 20			00:00	
Mon 21	08:00	16:00	00:30	07:30
Tue 22	08:00	16:00	00:30	07:30
Wed 23	08:00	16:00	00:30	07:30
Thu 24	08:00	16:00	00:30	07:30

Wizard : Dates / Shifts

Export (CSV) (raw)

Calculate overtime

Load from template

Copy last week

Cancel

2. By default, you are on first shift, click on **1** (at the top) to configure the hours of the first shift

Day	Arrival	Departure	Breaks	Duration
Sun 20			00:00	
Mon 21	08:00	16:00	00:30	07:30
Tue 22	08:00	16:00	00:30	07:30
Wed 23	08:00	16:00	00:30	07:30
Thu 24	08:00	16:00	00:30	07:30

Wizard : Dates / Shifts

Export (CSV) (raw)

Calculate overtime

Load from template

Copy last week

Cancel

3. Configure the hours

Time slot 1

Arrival Departure Breaks

Comments Overtime Paid hours coefficient (%)

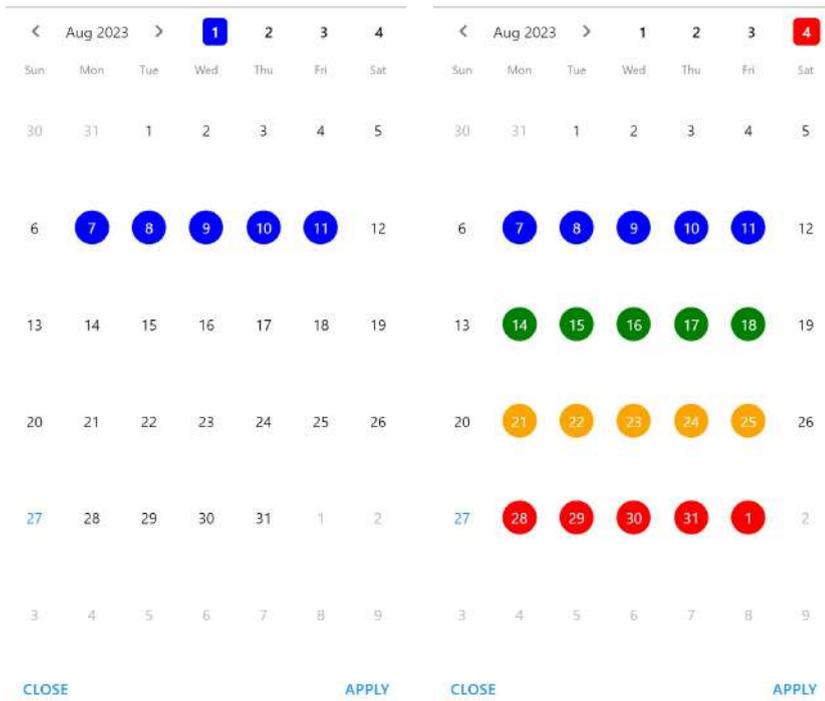
Icon (Day) Color (Day) Reset data before

OK

4. Then click on each day to apply the first post

5. Then, if needed, you can also add other shifts (2, 3, 4).

6. Click “Apply” to confirm



4. Copy last week

To simply copy all hours and comments from the last week, go to your Schedule, click on “>” then on “Copy last week”.

The screenshot shows a mobile application interface for a schedule. At the top, there is a navigation bar with a hamburger menu icon, navigation arrows, and the text '<< W33 08/27/2023 W35 >>'. Below this is a table with the following columns: Day, Arrival, Departure, Breaks, and Duration. The table contains five rows of data for the week of August 27th to 31st, 2023. The 'Breaks' column for all days shows '00:00'. Below the table is a menu with the following options: Wizard : Dates / Shifts, Export (CSV) (raw), Calculate overtime, Load from template, Copy last week, and Cancel.

Day	Arrival	Departure	Breaks	Duration
Sun 27			00:00	
Mon 28			00:00	
Tue 29			00:00	
Wed 30			00:00	
Thu 31			00:00	

Wizard : Dates / Shifts

Export (CSV) (raw)

Calculate overtime

Load from template

Copy last week

Cancel

III. Timesheets

1. Reports and printing

Timesheets (by week, month and year) are available in **Menu > Reports**.

The week and month reports contain the hours for each day: arrival, departure, breaks, overtime...
The yearly report displays the totals by month.

All features presented here are available for free. Only “With Comments” and “Custom & Calculated Fields” reports are exclusively available in the full version.

Click on the week numbers at the top to change the date, and on the arrow → to request the export of data in CSV or Spreadsheet format, or to print the timesheet on a printer or to a PDF file.

Important notes:

- You must have a Printer configured on your phone
- This must be configured on the same Wifi as your phone
- The printing options and the possibility of exporting to PDF may vary or be unavailable depending on the phones / printer / network settings.

Weekly report:

Jour	Arrivée	Départ	Pauses	Durée	Coeff.	Heures payées	Heures supp.
lun. 14	08:00	17:00	00:15	08:45	100 %	08:45	+01:00
mar. 15					100 %		
mer. 16	08:00	16:00	00:15	07:45	100 %	07:45	
jeu. 17	08:00	16:00	00:15	07:45	100 %	07:45	
ven. 18	08:00	16:00	00:15	07:45	100 %	07:45	
sam. 19					100 %		

Click on “-->” (at top right) to display the Action menu

Imprimer / PDF (Portrait)

Imprimer / PDF (Paysage)

Export (CSV)

Export (CSV) (raw)

Annuler

Weekly report

≡ << S32 S33 2023 S34 >> ↗							
Jour	Arrivée	Départ	Pauses	Durée	Coeff.	Heures payées	Heures supp.
lun. 14	08:00	17:00	00:15	08:45	100 %	08:45	+01:00
mar. 15					100 %		
mer. 16	08:00	16:00	00:15	07:45	100 %	07:45	
jeu. 17	08:00	16:00	00:15	07:45	100 %	07:45	
ven. 18	08:00	16:00	00:15	07:45	100 %	07:45	
sam. 19					100 %		
dim. 20					100 %		
Totaux			01:00	32:00		32:00	01:00

Monthly report with detail for each day

≡ << juil. Août 2023 sept. >> ↗							
dim. 6							
lun. 7							
mar. 8							
mer. 9							
jeu. 10							
ven. 11							
sam. 12							
dim. 13							
lun. 14	08:00	17:00	00:15	08:45	100 %	08:45	+01:00
mar. 15					100 %		
mer. 16	08:00	16:00	00:15	07:45	100 %	07:45	
jeu. 17	08:00	16:00	00:15	07:45	100 %	07:45	
ven. 18	08:00	16:00	00:15	07:45	100 %	07:45	
sam. 19					100 %		
dim. 20					100 %		
lun. 21	08:00	16:00	00:30	07:30	100 %	07:30	
mar. 22	08:00	16:00	00:30	07:30	100 %	07:30	
mer. 23	08:00	16:00	00:30	07:30	100 %	07:30	
jeu. 24	08:00	16:00	00:30	07:30	100 %	07:30	
ven. 25	08:00	16:00	00:30	07:30	100 %	07:30	+02:30
sam. 26					100 %		
dim. 27					100 %		
lun. 28							
mar. 29							
mer. 30							
jeu. 31							
Totaux			03:30	69:30		69:30	03:30

Yearly report with monthly totals

≡ << 2022 2023 2024 >> ↗			
Mois	Durée	Heures payées	Heures supp.
Janvier			
Février			
Mars			
Avril			
Mai			
Juin			
Juillet			
Août	69:30	69:30	03:30
Septembre			
Octobre			
Novembre			
Décembre			
Totaux	69:30	69:30	03:30

2. Export to spreadsheet

Click on "**Export (CSV)**" (see the previous paragraph) to export the data to any Spreadsheet software, the data will be presented as displayed in the application.

If you use the "Export (CSV) (raw)" option, the data will be presented in a raw way, this can be useful if you want to do special processing/calculations.

By default, the files are readable directly in Google Sheets, if you export the csv file to Google Drive. For this, you must have the following configuration in the application settings:

- Field separator: ;
- Escape character: "

Example:

	A	B	C	D	E
1	Day	Arrival	Departure	Breaks	Duration
2	mon.4	00:00	23:59		47:58:00
3		00:00	23:59		
4	tue.5	00:00	23:59		47:58:00
5		00:00	23:59		
6	wed.6	00:00	23:59		47:58:00
7		00:00	23:59		
8	thu.7	00:00	08:06		08:06
9		00:00	20:00	20:00	
10	fri.8	00:00	20:00	20:00	
11	Totals			00:15	160:43:00

It is possible that the import works differently if you use other Spreadsheets. The parameters (field and escape) must be modified in this case.

IV. Advanced customization

1. Synchronization with a Calendar / Agenda

Synchronization allows you to copy worked hours to an iOS or Android calendar, and it can also be shared with other people (in “Read-only” mode).

If you have several Schedules in the Planningify app, you must use a separate calendar for each schedule, but then it will be possible to display all the schedules on the same view in your calendar app (useful if you manage several different people or projects).

Go to the Planning options, then click on the link given under “Calendar”.



The list of Calendars is displayed, select the desired calendar then click on Modify to validate.

Remarks:

- Once the synchronization has been completed, any new modified hours will be reflected on the synchronized calendar.
- If you want to synchronize old hours, go to the schedule concerned, click on the top right on “+” then Synchronize.
- The calendar must be checked in the Calendar application.
- On iOS: You need to go to Settings, Calendar, Sync and check “All Events”.

2. Custom columns

It is possible to add up to 5 personalized columns in the full version, for example: Meal basket, Amount of professional expenses, Variable hourly income... These columns are displayed in the timesheets (reports with comments) printable and usable in calculation formulas.

Go to your planning options, then configure a new custom column (choose the name, and the type: text or number). Then you can fill in the value in the schedule entry screen (swipe the screen).

Configuring the new column:

Planning 1

Custom columns

Custom column 1

Title: Meal basket

Type: Number

Custom column 2

Custom column 3

Custom column 4

Custom column 5

Input value:

Duration	Comments	Meal basket
08:45		15
	Bank holiday	
07:45		15
07:45		15
07:45		15
	Week'end	
32:00		60

Display of results:

Duration	Breaks	Coeff.	Paid hours	Overtime	Comments	Meal basket
						0
00:15	08:45	100 %	08:45	+01:00		15
		100 %			Bank holiday	0
00:15	07:45	100 %	07:45			15
00:15	07:45	100 %	07:45			15
00:15	07:45	100 %	07:45			15
		100 %			Week'end	0
01:00	32:00		32:00	01:00		60

Note: Created columns can also be used in calculation formulas.

3. Calculated columns / Calculation formulas

The calculated columns allow you to perform more complex calculations such as calculating a salary or the number of night hours worked. Results are displayed only in Reports with comments, and available in the full version only.

To configure a calculated column (maximum 5 possible), go to the options of your schedule, configure the Calculated column (see the Formulas presented later in this guide) then validate.

1. Formula: Hourly Wage Calculation

Configuration:

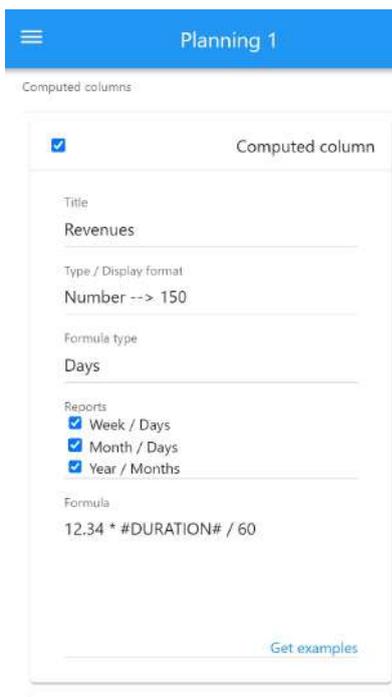
- Title: "Revenues"
- Type / Display format: "Number → 150"
- Type de formule: "Days"
- Reports: "All"
- Formula to copy:

12.34 * #DURATION# / 60

For the month of August 2023, 69 hours and 30 minutes paid at the rate of \$12.34 / hour → \$857.63

Example of the result displayed in the annual report.

* Replace 12.34 with the hourly wage



Month	Duration	Paid hours	Overtime	Meal basket	Revenues
January				0	0
February				0	0
March				0	0
April				0	0
May				0	0
June				0	0
July				0	0
August	99:30	99:30	03:30	60	1,227.83
September	05:00	05:00	00:00	0	61.7
October				0	0
November				0	0
December				0	0
Totals	104:30	104:30	03:30	60	1,289.53

2. Salary calculation with hourly bonus

Example to calculate the salary as follows:

- Salary paid at 100% up to 152h
- 25% bonus from 152h
- 50% bonus from 184h

Configuration:

- Title: Revenues
- Type / Display format: Number → 150
- Type de formule: Totals
- Reports:
 - Week / Days : Non
 - Month / Days : Oui
 - Year / Months : Oui
- Formula to copy:
$$10.00 / 60 * ($$

$$\text{MIN}(\#DURATION\#, 152*60)$$

$$+ 1.25 * \text{MAX}(0, \text{MIN}(\#DURATION\#, 184*60) - 152*60)$$

$$+ 1.50 * \text{MAX}(0, \#DURATION\# - 184*60)$$

$$)$$

Explanations of the formula (which can be adapted):

- 10.00 corresponds to an hourly wage of \$10.00, to be modified
- / 60 :We divide by sixty because the durations are in minutes
- This rate is then multiplied by:
 - Number of hours between 0h and 152h
 - 25% + Number of hours between 152h and 184h
 - 50% + Number of hours after 184h
- The result is a "Monthly Total" and will therefore only be displayed in the Monthly Report (bottom right) and in the Annual Report (for each month)

Example / Verification of results:

Number of hours worked	Calculated salary
152	\$1520 = 10,00 * 152
162 - Of which 10 hours at 25%	\$1645 = 10,00 * 152 + 12,50 * 10
192 - Of which 32 hours at 25% and 8 hours at 50%	\$2040 = 10,00 * 152 + 12,50 * 32 + 15,00 * 8

3. Calculation of morning / afternoon / night hours

The following example shows how to display the number of hours in a given time period (morning, afternoon, or night).

The formula can be adapted to be able to calculate a salary with bonus for night hours. For example paid 100% for daytime hours and 150% for nighttime hours.

Important note: With this formula, break times are not deducted or taken into account in the result.

Configuration:

- Type / Display format: Number → 02h30
- Type de formule: Days
- Reports: All
- Formula to copy:

Example	Formula
Morning shift from 06:00 to 14:00	$DURATION_INTERVAL(\#ARRIVAL1\#, \#DEPARTURE1\#, 06*60, 14*60)$ + $DURATION_INTERVAL(\#ARRIVAL2\#, \#DEPARTURE2\#, 06*60, 14*60)$
Afternoon shift from 2 p.m. to 10 p.m.	$DURATION_INTERVAL(\#ARRIVAL1\#, \#DEPARTURE1\#, 14*60, 22*60)$ + $DURATION_INTERVAL(\#ARRIVAL2\#, \#DEPARTURE2\#, 14*60, 22*60)$
Night shift from 9 p.m. to 6 a.m.	$DURATION_INTERVAL(\#ARRIVAL1\#, \#DEPARTURE1\#, 21*60, 06*60)$ + $DURATION_INTERVAL(\#ARRIVAL2\#, \#DEPARTURE2\#, 21*60, 06*60)$

4. Calculation of the overtime allowance

The following example shows how to calculate the overtime allowance (IDAJ), used by Paramedic / Ambulances France: Total duration of overtime (> 12h) * Hourly rate of the employee.

Replace the hourly rate (10.00) with your rate.

Configuration:

- Type / Display format: Number → 150
- Type de formule: Days
- Reports: All
- Formula to copy:
 - `10.00 * MAX(0, #AMPLITUDE# - 12*60)`

Results:

Daily amplitude	Exceeding
11h30	0
12h00	0
12h30	<i>00h30</i>
13h00	<i>01h00</i>
13h30	<i>01h30</i>
14h00	<i>02h00</i>
14h30	<i>02h30</i>

V. Appendices

1. Official links

- Official Facebook page: <https://www.facebook.com/planningify>
- Facebook group: <https://www.facebook.com/groups/450639512548458>
- Discord page: <https://discord.gg/2gQtNHUYFT>
- X page (ex-Twitter): <https://twitter.com/planningify>
- Reddit page: <https://www.reddit.com/r/planningify>
- Our other mobile applications: <https://www.hooliapps.com>

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